



Southern Lehigh School District

Board of School Directors Meeting

December 3, 2007

The first monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:34 p.m. on the above date (December 3, 2007) in the Southern Lehigh High School, Center Valley, PA.

PRESENT: Miracle, Auteri, Bromwell, Dimmig, Gunkle, Quigley, Rennie, Schubert, Stelts
ABSENT: None
OTHERS: Liberati, Snell, Guerriere, Bartholomew, Kennedy, Churm, Keister, Metrick, Bergey, Siegfried, Donahue, Lewis, Lee, and approximately 2 other members of the community.

OPENING PROCEDURES

Mr. Miracle led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

MOVED BY Auteri and **2ND BY** Rennie to approve the minutes of the November 19, 2007 meeting as copied and distributed to all Board members.

Minutes of
11/19/07

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

VISITORS

REORGANIZATION

MOVED BY Auteri and **2ND BY** Schubert to elect Mrs. Jody Rennie as Temporary Board President.

Board
Reorganization

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

The temporary President asked the Board Secretary to read into the Minutes the names of the newly elected School Directors from the Certificates of Election. The Board Secretary stated that the newly elected School Directors listed on the Certificates were Jennifer Bromwell, William Miracle, Jeffrey Dimmig, Corinne Gunkle, and John Quigley, all for a four-year term. Mrs. Rennie then administered the oath of office to the newly elected members.

The Temporary President then proceeded to the election of the offices of President and Vice-President for the forthcoming year and the election of the Treasurer through the month of June of the forthcoming year.

MOVED BY Stelts and **2ND BY** Miracle to nominate Ms. Jennifer Bromwell as **Board President** for the forthcoming year.

Nominate
Board
President-
Bromwell

MOVED BY Miracle and **2ND BY** Auteri to close the nominations for Board President.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: None

The Temporary President declared nominations to be open for the office of Vice-President for the forthcoming year.

MOVED BY Auteri and **2ND BY** Miracle to nominate Dr. Elizabeth Stelts as **Vice-President** of the Board for the forthcoming year.

Nominate Vice-
President-
Stelts

MOVED BY Schubert and **2ND BY** Bromwell to close the nominations for Board Vice-President.

VOICE VOTE: "YES" – All but Quigley
"NO" – Quigley – Motion Carried
ABSENT: None

The Temporary President declared nominations to be open for the office of Treasurer to complete the term of office expiring June 30, 2008.

Nominate
Board
Treasurer-
Miracle

MOVED BY Stelts and **2ND BY** Bromwell to nominate Mr. William Miracle as Board Treasurer to fill the unexpired term of Mr. Michael Eddinger.

MOVED BY Auteri and **2ND BY** Stelts to close the nominations for Board Treasurer.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: None

Since there was no opposition to the candidates as nominated, the Temporary President directed the Secretary of the Board to cast a unanimous ballot for the nominees as designated.

Mrs. Rennie congratulated the new officers and then turned over the meeting to the newly elected President, Ms. Bromwell.

Ms. Bromwell thanked Mr. Miracle for serving as Board President during the past year and presented him with a gavel.

Approve
Bonding of
Treasurer

MOVED BY Rennie and **2ND BY** Miracle to approve the bonding of the Board Treasurer at \$50,000.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: None

Authorize
Facsimile
Signature
Plate

MOVED BY Miracle and **2ND BY** Rennie to authorize the use of a facsimile signature plate of the President, Treasurer and Secretary when signing School District checks.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: None

District
Depositories

MOVED BY Rennie and **2ND BY** Stelts to authorize the Board Secretary to execute and submit the standard resolutions, signature cards, and any other forms necessary to reflect the change in President and Treasurer with the District's depositories.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: None

CONSENT AGENDA

MOVED BY Auteri and **2ND BY** Rennie to approve the **CONSENT AGENDA** items as follows:

Approval of
Bills

Approve the bills list dated December 3, 2007 showing paid bills in the amount of \$19,643.00 and bills to be paid in the amount of \$532,464.57 for a total of \$552,107.57 for the General Fund, and bills to be paid in the amount of \$11,361.47 for the Capital reserve sinking Fund;

Approve the addendum to the bills list dated December 3, 2007 showing bills to be paid in the amount of \$56,645.16 for the General Fund, and bills to be paid in the amount of \$36,259.26 for the Construction Fund, and bills to be paid in the amount of \$18,867.96 for the Capital Reserve Sinking Fund;

Approve
substitute
teacher-Frailey

Approve the following substitute teacher for the 2007-2008 school year -

Matthew Frailey, Citizenship 7-12;

Approve the following substitute support staff -

Elizabeth Burke, Substitute Instructional Assistant, at an hourly rate of \$14.18.

Oksana Tittensor, Substitute Instructional Assistant, at an hourly rate of \$14.18.

Doreen Trumbull, Substitute Instructional Assistant, at an hourly rate of \$14.18.

Oksana Tittensor, Substitute Secretary, at an hourly rate of \$12.16.

Doreen Trumbull, Substitute Cafeteria/Playground Monitor, at an hourly rate of \$8.75;

Approve substitute support staff-Burke, Tittensor, Trumbull

Approve unpaid leave of absence for the following staff -

Lori Michael, Part-time Cafeteria worker, High School, from Monday, March 31, 2008 through Friday, April 4, 2008.

Jane White, Part-time Cafeteria worker, Liberty Bell Elementary School, Friday, February 29, 2008 and Monday, March 3, 2008;

Approve unpaid leave of absence for the following staff-Michael, White

Approve the following returning volunteer coaches for the 2007-2008 school year -

Rodney Derstine Girls' Basketball

Anthony Krempa Middle School Boys' Basketball;

Approve returning volunteer coaches for the 2007-2008 school year-Derstine, Krempa

Approve the following coach for the 2007-2008 school year (pending receipt of required documentation) -

Jessica Swartz Dance Team \$2,361.00.

Approve coach for the 2007-2008 school year (pending required documentation)- Swartz

**VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: None**

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mrs. Siegfried, Dr. Donahue and Mrs. Lewis reported on student and staff activities at the High School, Middle School and the elementary schools.

Mrs. Siegfried reported that 260 senior citizen residents attended a dinner and the play, Macbeth, at the high school compliments of the District.

Dr. Donahue announced that the book fair began on 11/30/07 at the middle school.

Mrs. Lewis said that Liberty Bell had their winter concert and the other 2 elementary schools would have their concerts soon.

MOVED BY Auteri and **2ND BY** Miracle to approve the expulsion of Student #815850 as per the written adjudication prepared by C. Steven Miller, Esquire and Special Counsel to the Board.

Approve expulsion of Student #815850

**VOICE VOTE: "YES" – All but Dimmig, Gunkle – Motion Carried
ABSENT: None
ABSTAIN: Dimmig, Gunkle**

MOVED BY Auteri and **2ND BY** Rennie to approve formation of a Multicultural Issues Club at Southern Lehigh High School under the leadership of Cotie Strong, Psychologist and Holly Walker, English Teacher.

Approve formation of a Multicultural Issues Club at SLHS under the leadership of Cotie Strong and Holly Walker

**VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None**

BUSINESS AND FINANCE

MOVED BY Miracle and **2ND BY** Auteri to approve the enclosed rules and regulations concerning the implementation and administration of the Local Services Tax (LST), which is to become effective January 1, 2008. The Board recently approved the new resolution for the LST. Since that time, the rules and regulations have been finalized by Mr. Guerriere and Attorney Bartholomew.

Approve the enclosed rules and regulations concerning the implementation and administration of the Local Services Tax (LST)

**VOICE VOTE: "YES" – All but Dimmig
"NO" – Dimmig – Motion Carried
ABSENT: None**

SUPPORT SERVICES**PERSONNEL****REPORTS**Middle States Planning Team

Mrs. Auteri reported that the team welcomed new members at their first meeting last week. She said that there were 33 action plans from the last middle states accreditation, and that communication is the objective.

Policy Committee

Mrs. Rennie announced that the committee had completed merging the old and new policy books to conform to PSBA numbering system. The consistent forms can now be placed on the District website. Policies will be examined to make sure that they align with the middle school and high school handbooks, as time permits, especially areas concerning discipline.

Superintendent's Report

Mr. Liberati presented Certificates of Appreciation from Pennsylvania School Boards Association (PSBA) to Mr. Quigley for 8 years of service as a School Board Member, and to Mr. Miracle for 12 years of service as a School Board member.

Mr. Liberati recognized Mrs. Metrick for 5 years of service at the District. He said that she is leaving the District on December 11, 2007 to become the Assistant Superintendent at Quakertown Community School District.

Facilities Report

Mr. Miracle reported that the First Steel dedication took place last week with the signing of an I-beam at the construction site of the Intermediate School.

OLD BUSINESS**NEW BUSINESS**

Mr. Quigley inquired if there is or would be more information available on the Multicultural Issues Club. Mr. Liberati will provide more information.

OTHER BUSINESS

Approve
second and
final reading of
policy -#209.1

MOVED BY Auteri and **2ND BY** Rennie to approve second and final reading of the following policy -

209.1 *Pupils: Severe Food Allergies*

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

Approve
second and
final reading of
policy -#336

MOVED BY Miracle and **2ND BY** Rennie to approve second and final reading of the following policy -

336 *Administrative Employees: Unpaid Leave*

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

Approve
second and
final reading of
policy -#436

MOVED BY Miracle and **2ND BY** Rennie to approve second and final reading of the following policy -

436 *Professional Employees: Unpaid Leave*

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Miracle and **2ND BY** Rennie to approve second and final reading of the following policy -

536 *Classified Employees: Unpaid Leave*

Approve second and final reading of policy-#536

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

815 *Operations: Acceptable Use of the Computers, Network, Internet, Electronic Communications and Information Systems*

No action was taken on policy-#815

Policy 815 was pulled from the agenda. No action was taken.

MOVED BY Miracle and **2ND BY** Rennie to approve second and final reading of the following policy with termination paragraph, and "promote unhealthy activity" deleted.

918 *Community: Commercial Activities*

Motion Defeated to approve second and final reading of policy-#918 with termination paragraph, and "promote unhealthy activity" deleted

VOICE VOTE: "YES" – Rennie, Miracle, Auteri
"NO" – All but Rennie, Miracle, Auteri – Motion Defeated
ABSENT: None

MOVED BY Quigley and **2ND BY** Dimmig to approve second and final reading of the following policy with termination paragraph, "promote unhealthy activity", and last sentence in purpose paragraph deleted.

918 *Community: Commercial Activities*

Approve second and final reading of policy-#918 with termination paragraph, "promote unhealthy activity", and last sentence in purpose paragraph deleted

VOICE VOTE: "YES" – Quigley, Dimmig, Stelts, Bromwell, Schubert
"NO" – Rennie, Miracle, Auteri, Gunkle – Motion Carried
ABSENT: None

COMMUNICATIONS

VISITORS' COMMENTS

The Board took a brief recess at 9:34 p.m.

The Board met in Executive Session at 9:39 p.m.

The meeting was reconvened at 9:57 p.m.

MOVED BY Miracle and **2ND BY** Rennie to approve termination of a custodial staff employee by the Board effective December 3, 2007.

Approve termination of a custodial staff employee effective 12/3/07

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Miracle and **2ND BY** Rennie to approve the transfer of the following staff -

Kenneth Becker, Temporary Custodian, to Custodian, High School at an hourly rate of \$15.72, effective December 4, 2007. Mr. Becker will fill the position created by the termination of a custodial employee.

Approve transfer of the following staff- Becker, Stengel

Kathryn Stengel, 3 hour 1:1 Instructional Assistant to 7 hour 1:1 Instructional Assistant, at an hourly rate of \$14.18, effective August 28, 2007.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Miracle and **2ND BY** Rennie to approve the following support staff -

Denise Lounsberry, 4-hour Instructional Assistant, Lower Milford Elementary School, at an hourly rate of \$14.18, effective October 26, 2007. (Ms. Lounsberry currently holds another 3-hour Instructional Assistant position at Lower Milford.)

Approve support staff- Lounsberry, Ramunni

Corinne Ramunni, 7-hour Instructional Assistant, Hopewell Elementary School, at an hourly rate of \$14.18, effective November 27, 2007.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

ADJOURNMENT

ADJOURNMENT

MOVED BY Miracle and **2ND BY** Rennie to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: None

The meeting was adjourned at 9:59 p.m.

ATTEST: _____ Board Secretary